

City of Preston  
Regular City Council Meeting  
June 10, 2019

Mayor Richard Betts called the meeting to order at 6:00 p.m.

The Pledge of Allegiance was recited by all.

ROLL CALL: P. Hoffman, T. Sieverding, R. Peterson, M. Petersen, A. Sullivan

PUBLIC FORUM: Marc Rudin – IIW, Dave Heiar-JCEA, Travis Kieffer-Plastics Unlimited

AGENDA AMENDMENT: The Public Hearing for the budget amendment and Resolution 2019-19 removed from the consent agenda.

PUBLIC HEARING: Motion was made by Hoffman to open the Public Hearing for the FY19 Budget Amendment, seconded by Sieverding. Ayes 5, Nays 0. No comments. Motion was made by Sieverding to close the Public Hearing, seconded by M. Petersen. Ayes 5, Nays 0.

RESOLUTION 2019-19: A motion was made by Hoffman, seconded by Sullivan to approve Resolution 2019-19 approving the FY19 Budget Amendment. Ayes 5, Nays 0.

APPROVAL OF AGENDA: A motion to approve the agenda as presented was made by M. Petersen, seconded by Sieverding. Ayes 5, Nays 0.

CONSENT AGENDA: Motion was made by Hoffman to approve the consent agenda with the removal of B. Public Hearing for Budget Amendment and C. Resolution 2019-19; seconded by Sullivan. Ayes 5, Nays 0.

Payee	Description	Amount
IOWA FIREFIGHTERS MEMORIAL COMMITTEE	FD MEMORIAL WALL-JIM BURKEN	100.00
ALEX AIR APPARATUS	DUST CAPS	131.57
ANDERSEN, MICHAEL	BOOTS/CLOTHING ALLOWANCE	0.00
ASSOCIATED INSURANCE	INCR VALUE-OLD CITY HALL	1,599.00
BADRICK'S SERVICE & SALES	100 HOSE/BULK - FITTING	0.00
CARDMEMBER SERVICE	CLOTHING/BEN - BOOTS	61.46
CARDMEMBER SERVICE	MAYOR BETTS-SMART CONFERENCE	75.00
CARDMEMBER SERVICE	POLICE/AMMO	1,827.70
CITY OF PRESTON-ELEC FUND	CITY//ELEC/FD DIESEL FUEL	446.21
COMELEC SERVICES INS.	DESKTOP RADIO CHARGR	72.28
COMPASS	REMINDER NOTICE	300.22
CULLIGAN OF CLINTON	WATER COND. LT PLANT RENTAL	39.99
DEEZ CUTZ	SNOW REMOVAL 3/1 & 3/2	236.25
DUBUQUE FIRE EQUIPMENT INC	5# FIRE EXT,10# OLD CITY HALL	82.75
ECIA	CODIFICATIN 3.5 HRS	297.50
ERNST, RAY	CLOTHING ALLOW-BOOTS	71.68
FOREVER GREEN GARDEN CENTER	PLANTS, SERENITY AREA/WALKING PATH	1,411.52
GATEWAY SUPPLY LTD.	COPY PAPER	48.59
HAWKINS INC	1 AZONE	558.00
HWY 64 DIESEL	SNOW PLOW TRUCK REPAIR	2,212.02
IIW ENGINEERS & SURVEYORS	MISC. PROFESSIONAL SERVICES	3,951.75
IOWA ASSOC. OF MUN. UTIL.	OQ TESTING, DAVID,MIKE, BEN=OPERATOR	3,400.00
IOWA LEAGUE OF CITIES	GRANTFINDER SUBSCRIPTION	50.00
IOWA ONE CALL	EMAIL CHARGES	19.00

IOWA TECHNOLOGIES	AVG INTERNET SECURITY 2 USERS	277.50
JACKSON COUNTY ENGINEER	20 TON WINTER MIX @ 45.00	765.00
JACKSON COUNTY TREASURER	TAXES/MARVIN/EDWARDS PROPERTY	631.00
JEREMY SULLIVAN	OIL/FILTER FARM & FLEET	146.12
JOHN DEERE FINANCIAL	BOLTS, NUT, WASHER	436.91
JOHN L. FRANKS	GUTTER/DOWN SPOUT-OLD CLERKS OFF.	93.60
KEENEY WELDING	REMOVED BEAM-TOWN HALL	93.75
KELTEK	SAAS LICENSE	531.95
KEYSTONE LABORATORIES INC	WATER TEST-RADIUM	218.00
LYNCH DALLAS PC	EMPLOYMENT MATTER	1,723.10
MADISON NATIONAL LIFE INS CO INC	LIFE INS. JUNE 2019	248.52
MAQUOKETA VALLEY ELECTRIC COOPERATIVE	REPAIR/REPLACE FLOATER	306.16
MICHEL, DAVID F.	WORK BOOTS	164.75
OLY'S GARAGE	GAS FIRE DEPT	80.65
PRAXAIR DISTRIBUTION INC.	OXGYEN CYLINDER RENTAL	67.43
PRESTON COUNTRY STORE	GAS TRAINING/POLICE GAS	34.00
PRESTON MUNICIPAL UTIL.	APRIL UTILITIES	0.00
PRESTON READY MIX CORP.	FILL LIME	1,035.20
PRESTON TELEPHONE COMPANY	APRIL PHONE SERVICE	538.21
PRESTON TIMES	MINUTES, CLAIMS, URBAN RENEWAL	708.62
QC ANALYTICAL SERVICE LLC	LAB FEES	331.00
QUAD CITY TESTING LABORATORY INC	INSP. DIGGER DEREK, BUCKET TRUCK	1,005.80
QUILL CORPORATION	RCPT BOOKS, ADD ROLLS, TIME CARDS	55.46
REEDSBURG HARDWARE COMPANY	SNOW CHAINS	254.98
RIVER VALLEY ENERGY	GASOHOL, 1020.2 @ 2.506	2,556.62
SHERMCO INDUSTRIES	PARTIAL BILLING #5-INSTALL GENERATOR	10,841.00
SPAHN & ROSE LUMBER CO	EXPANSION JOINT, ADHESIVE SPRAY	42.36
STATE HYGENIC LABORATORY AR	WATER FEES	26.00
STETSON BUILDING PRODUCTS INC	FABRIC-SERENITY AREA	128.66
THOMPSON TRUCK & TRAILER	TANK, FLEETRITE SURGE TA	191.34
TRENKAMP ELECTRIC	LABOR/MATERIALS GERARDY O.P.	260.87
UNIFORM DEN INC	BADGE HOLDER/VELCRO	24.95
UNITED STATES CELLULAR	FIRE AND POLICE DEPT CELLPHONE	316.53
UNITED STATES CELLULAR	FIRE CELL PHONE	27.79
UNITED STATES CELLULAR	POLIC CELL PHONE	105.58
WASTE AUTHORITY OF JACKSON COUNTY	LANDFILL TIPPING FEES	2,507.33
XYLEM LTD.	MULCH/SERENITY AREA	300.00
BAKER & TAYLOR BOOKS	BOOKS	251.31
CITY OF PRESTON/POSTAGE	APRIL POSTAGE	81.83
DAGUE, MARK	WPPI REBATE - REFRIGERATOR	50.00
DEMCO	CARTONS, MARKERS	165.74
GANZER, SHERYL	MILEAGE-ECIA SPRING MEETING	58.00
GATOR SIGN GRAPHICS	LETTERING FOR WINDOW	42.80
GEISLER BROTHERS CO	ROOF REPAIR	322.56
HEIAR, SCOTT	REIMBUSEMENT - GAS	50.33
MIDWEST BUSINESS PRODUCTS	COPIER	80.96
ORIENTAL TRADING	SUMMER READING DECORATIONS	113.06
PRESTON MUNICIPAL UTIL.	APRIL UTILITIES	189.19
PRESTON TELEPHONE COMPANY	APRIL PHONE SERVICE	78.02

S & S WORLDWIDE INC.	FOLDING UTILITY CART	89.30	
SWANK MOVIE LICENSING USA	MOVIE LICENSING	113.00	
THE PENWORTHY COMPANY	BOOKS	136.70	
JACKSON COUNTY RECORDER	RECORD RELEASE/N. HOPPE	7.00	
PRESTON TELEPHONE COMPANY	APRIL PHONE - CORRECTION	142.10	
	REPLACES VOIDED CHK 40448-PARTS FOR		
BADRICK'S SERVICE & SALES	WASHER	69.90	
PRESTON MUNICIPAL UTIL.	APRIL UTILITIES	7,751.87	
PAASCH, ROBERT	REFUND OF REMAINING DEPOSIT	144.47	
MAQUOKETA STATE BANK	FIRE DEPT LOAN/82150-PRINCIPAL	0.00	
MAQUOKETA STATE BANK	ELECTRIC LOAN/PRIN/INT.81456	0.00	
MAQUOKETA STATE BANK	FIRE DEPT LOAN/82150-INTEREST	0.00	
MAQUOKETA STATE BANK	WATER LOAN 81156 INTEREST	43,720.00	
MAQUOKETA STATE BANK	ELECTRIC LOAN/PRIN/INT.81456	25,338.60	
MAQUOKETA STATE BANK	FIRE DEPT LOAN/82150-PRINCIPAL	15,467.59	
KELSEY YADDOF	WPPI SCHOLARSHIP	500.00	
SARA KILBURG	WPPI SCHOLARSHIP	500.00	
CARDMEMBER SERVICE	IMFOA CONFERENCE/HOTEL/LUNCH	178.59	
CARDMEMBER SERVICE	FINGERPRINT, PAPER ROLLS MISC	887.58	
CARDMEMBER SERVICE	SEWER TRAINING/ HOTEL / DINNER	154.09	
CARDMEMBER SERVICE	IMFOA CONFERENCE/HOTEL/LUNCH	35.71	
GIBSON, MARY	MILEAGE TO ECIA	58.00	
MICHEL, DAVID F.	MILEAGE TO CLAYTON ENERGY 742 MI.	430.36	
WELLMARK BLUE CROSS & BLUE SHIELD	HEALTH INS PREM	9,515.86	
WHITE, RICK	RED WING BOOTS	208.64	
CARDMEMBER SERVICE	3 HOTEL ROOMS - GRINNELL	479.90	
MAQUOKETA STATE BANK	MSB SERVICE CHG	39.59	
WPPI	MAY POWER PURCHASE	41,183.12	
WPPI	APRIL POWER PURCHASE	38,729.40	
CLAYTON ENERGY CORPORATION	APRIL RESERVATION CHG	3,585.91	
ADVANTAGE ADMINISTRATORS	HRA ADMINISTRATION SERVICE	44.10	
CLAYTON ENERGY CORPORATION	APRIL GAS PURCHASED	7,799.76	
Grand Totals:		242,864.17	
Grand Totals:		428,802.35	428,802.35

PLASTICS UNLIMITED SEWER CONSTRUCTION/RELOCATION: Marc Ruden updated the City Council on the development of the City of Preston, Storm Sewer Relocation project. The projected base project cost is \$50,000.00. This estimate does not include 1. Select trench backfill (crushed stone) at the storm sewer removal trench; 2. select trench backfill (crushed stone, 550 tons) at the new storm sewer location where Plastics Unlimited's neighbor utilizes their property for parking; 3. Crushed stone surfacing (260 tons) at the new storm sewer location where Plastics Unlimited's neighbor utilizes their property for parking. 4. Removal of existing soil at storm sewer removal location. Plastics Unlimited expects the select crushed stone and this is to provide a better base for their building. To help with the additional costs, Plastics Unlimited is willing to take care of items 2. Topsoil: Salvage, Stockpile & Respread, \$1200; 3. Seed, Mulch & Fertilize, \$1200; and 10. Removal of Existing I-Beams, \$750. These items are listed on the LIST OF ANTICIPATED QUANTITIES & ESTIMATE WITH 2018 FIGURES FROM ANSTOETTER (Contractor). The select stone will take less compaction.

Anstoetter stated that he would be here as early as next week to do this project. M. Petersen wondered if this goes out for quote. Ruden explained that the state sets a competitive quote threshold. It is \$57,000 for 2019. Ruden feels this project will be under the threshold so a competitive quote is not needed. M. Peterson questioned if we are getting the

best quote if we do not seek additional quotes. Ruden stated that the Council is going by his judgment and he feels good about the numbers. Heiar noted the urgency for Plastics Unlimited, the bidding process would delay the project an additional 2-3 months.

Sieverding questioned how much of the concrete street will be tore up. Ruden stated that the street will not be touched. Hoffman wondered if sewer lines generally go through properties. Ruden stated that originally this was on a property line and now the properties have been combined which has caused the line to go through the property. Kiefer noted that Maquoketa REC is the electric company and they are aware of the project and Plastics Unlimited will be working with them. The IIW fee doesn't include inspection fees. It was approved at last meeting up to \$10,000.00-\$110.00 an hour. Ruden stated that he would feel comfortable with Mike and Ben doing the inspection and they could call IIW with questions.

There is 530 feet to be pulled and 430 feet to go back in. There may be a need for some of the pipe to be replaced but Ruden isn't expecting much pipe needing to be replaced. Ruden wanted to remind council that there will be a piece of pipe that will not be removed since the slope isn't that bad and it is not worth the additional cost to change the slope. There will be 6 to 9 inches of water sitting in there, but if there is a storm the water will get over to the new sewer. IIW will put together the documents for vacating the old easement and developing the new easement. The City along with their attorney will need to execute the documents.

R. Petersen had concerns about the elevation. Ruden noted as long as there is good vegetation, he has no concerns as it's a brushy area. Hoffman noted the option was previously discussed to do an interdepartmental loan to pay for the reconstruction. The loan would be paid for by TIF. Ruden will notify Anstoetter once Council approves. Motion was made by M. Petersen to consider approving IIW to prepare agreement between the City and Anstoetter for Industrial Park #2 – Storm Sewer Relocation as long as it is under the \$57,000.00 threshold. Seconded by Sieverding. Ayes 5, Nay 0.

SEWER UPDATE: Ruden updated Mayor and Council on sewer portion. Originally 60% preliminary design will be pushed out until July, about two thirds of the way done. It will be ready for the second meeting in July. We will still meet the schedule for compliance.

INDUSTRIAL INCENTIVE PROGRAM: Dave Heiar presented the Mayor and City Council with a draft proposal for Industrial Incentives. Heiar advised Council not to act on the proposal, but let the City Administrator and department staff review the documents and offer input to see what makes sense for Preston. Specifically, the "maximum" dollar amount, which may need to be more or less. There will also need to be an application to accompany the incentive documents. Heiar will work on putting an application together. Mayor and Council thanked Heiar for the documents and his continued support for the City of Preston. Heiar stated that his office is always willing to help and not to hesitate to call Nic Hockenberry or himself when there are questions. Council requested that the drafts for all of the services be emailed to them for review.

ELECTRIC PROJECT: Heiar updated Mayor and Council on the Dennis Dever project. Heiar met with Dever, Rick White, Alliant and others regarding the coordination of providing Phase III electric to Dever's property/building. Heiar stated that in the last meeting the estimated cost was about \$8,000.00. The meeting on Friday (6/7/19) the transformer itself was quoted at \$8,000.00, plus the cost of boring, connections and Alliant's \$4,000.00 labor cost.

INCUBATOR PROJECT: R. Petersen wondered if there was a requirement for the minimum number of open business hours. No there isn't. A final contract still needs to be signed since the building is complete with the installation of the custom vents.

MEDICINE DROP BOX: Hoffman wondered if it can be located in the Library to allow after hours and Saturday access. This would make it accessible to more of the community. There was discussion and it was decided that the Library would not be a good location. Motion was made by Sieverding to have ASAC Fund Drop Box in the Preston Clerk's Office. Seconded by R. Petersen. Aye 4, Nay Hoffman.

**HOUSING COMMITTEE UPDATE:** The Mayor was contacted by Ron Reganwether in regards to the Thompson Prison expansion and that they are struggling with housing. Preston is within the required proximity of the prison for housing, which is why it is important that we keep moving forward with the sub-division development. Also, Thompson Prison will be having a job fair. Reganwether would like from the cities of Preston, Sabula and Miles to attend. Heiar wondered if they could get invited since in the past, they were told no. Hoffman stated she has a contact for Heiar. There is a proposed Housing Committee Meeting tentatively scheduled for June 19<sup>th</sup>. Hoffman wondered if Weinschenk would be able to attend. Weinschenk will be attending the meeting.

**POST OFFICE REGULATIONS:** The Mayor spoke with Leo Caldwell the Postmaster, in regards to the new postal regulation regarding mailboxes. The new subdivision will need to have a mail pod. This was not included in the original design for the Marvin's addition, but it will need to be included and also ADA compliant. The Mayor will have Leo contact IIW.

**MARVIN PROPERTY DRAINAGE:** The Mayor is concerned about the Marvin Addition and that the proper drainage system is addressed so that the people building new houses will not have water issues in their basement. In the current sub-division, homeowners are having issues with water in their basements. IIW, Marc Ruden, stated that there is a State sponsored program that would be available since we are doing a million-dollar wastewater facility project. Hoffman has been in conversations with Ruden in regards to this. The sponsored project would need to revolve around clean water management, such as bio-swales or rain gardens not storm water sewers or water displacement. A bio-swale would slow the water down. The designers do have a windrow at the back of the property to help with the water. IIW gave a proposal eight years ago to put a perforated tile along the current sub-division, but no action was taken. The homeowners will need to have a sump pump in their basement.

**LIBRARY REQUEST:** The library is requesting to install curtain hooks over the door in the council chambers so they can hang up black out curtains for summer movie day. The Council would rather have the library use 3M command strips. Weinschenk will discuss this with Caroline.

**UPDATE ON DINNER AND A MOVIE:** A press release has gone out to advertise in the newspaper and radio. The name of the movie was not disclosed in the press release due to licensing issues. This will need to be communicated on the City website and Facebook. The name of the movie is "Mary Poppins Returns." The screen will be 20x30 with a sound system. The Erikson Center will be doing the setup and teardown for all 3 movies. Setup takes 90 minutes. Preston Telephone Company/Skitter is providing the first movie sponsoring \$560.00. Food stand starts at 5pm and Hoffman stated that Dad's get a free root beer float.

**GAS:** Motion made by Hoffman, seconded by Sieverding to accept and receive the gas report as written. Aye 5, Nay 0.

**ELECTRIC:** Motion was made by Hoffman, seconded by M. Petersen to accept and receive the electric report as written. Aye 5, Nay 0. **ELECTRIC UPDATE:** R. Petersen advised Mayor and Council that moving forward as fast as they can. Mr. Kunau has been working with Rick. We are saving money using Mr. Kunau and Rick. M. Petersen said the concrete needs to cure and will be ready by June 25<sup>th</sup>. The project is on schedule and moving forward. M. Petersen suggested having an open house once completed. **HIGH SCHOOL ADDITION:** A representative of Easton High School could not attend the council meeting tonight. Sullivan suggested tabling the item. Item tabled until a representative of the school can attend a council meeting.

**WATER/SEWER:** Motion made by R. Petersen, seconded by M. Petersen to accept and receive the water/sewer report as written. Aye 5, Nay 0.

**GARBAGE:** Motion made by Sieverding, seconded by Hoffman to accept and receive the garbage report as written. Aye 5, Nay 0.

**OTHER BUSINESS:**

Motion was made by M. Petersen, seconded by Hoffman to approve a Class C Beer Permit, Class B Native Wine Permit with Sunday Sales for Oly's Garage.

Motion was made by Hoffman, seconded by M. Petersen to approve a Class C Liquor License with Sunday Sales for Downtown Pub LLC.

DITCH REPAIR ON SCHOOL STREET: Discussed whether we get quotes or not. It is left up to staff. Motion made by M. Petersen, seconded by Hoffman to proceed with the ditch repair on school street. Ayes 5, Nays 0.


LEADS ON-LINE: S. Heiar requested the item be taken off the agenda until he receives the information.

LIBRARY AMENDED BUDGET: The Mayor advised Council that they cannot tell the Library how to spend their money, only control how much money is allocated at budget time. M. Petersen noted that one thing that should be done is to fine tune the budget so we know where the money is being spent. Motion made by Sullivan, seconded by Sieverding to receive and file amended library budget. Ayes 3, Nays Hoffman, R. Petersen.

OTHER DISCUSSION ITEMS: Iowa League of Cities Conference is September 25-27 in Dubuque. Mayor is suggesting if Council members are available, they should take advantage of the opportunity.

FIRE DEPARTEMENT: Hoffman requested that the Fire Department Budget be reviewed since any unspent budget dollars are to be paid on the firetruck loan. Item for next council meeting agenda.

Mayor Betts requested a motion to adjourn. Motion made by Sullivan, seconded by Sieverding. Ayes 5, Nays 0. Meeting adjourned at 8:12 p.m.

  
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Mayor Richard Betts

ATTEST:

  
Sheryl Ganzer, Deputy City Clerk